

## **PILGRIMAGE UNITED CHURCH OF CHRIST PART-TIME MUSIC DIRECTOR**

### **About Pilgrimage United Church of Christ (PUCC)**

PUCC is an open and affirming congregation in Marietta, GA. Our shared beliefs:

- We believe that each person is unique and deeply loved by God
- We accept everyone, wherever they are on life's journey
- As 21st century Christians, we need to re-interpret the teachings of Jesus for our contemporary lives
- We believe that faith requires deep thought and deep feeling

PUCC is non-traditional by nature, but come expecting the familiar, as well as some service elements that might be new-to-you! Regardless of the style of worship, the service is true to the Biblical text and how it applies to 'real life.'

### **Position Description**

The position of Music Director at PUCC is a very important ministry as it relates to the church's worship style. The purpose of the position is to facilitate an atmosphere in which God is worshipped and glorified. It contributes to the ministry of the Church by leading congregational singing, the choir, and special music presented in our worship services. This is a paid, part-time, 7-12 hours per week, staff position, with duties primarily on Sunday mornings and Wednesday evenings, along with some additional time during Christmas, Holy Week, and the Easter season.

The music style of PUCC is traditional and includes gospel hymns, supplemented with some folk and jazz compositions. Congregational singing will be primarily led using the UCC Hymnal, "The New Century Hymnal"; therefore, becoming familiar with this hymnal is important. The Music Director works with the Ministerial Staff, with oversight by the Worship Committee. Work is reviewed through observation, supervisory evaluation, committee, as well as congregational feedback, for effectiveness.

Providing music for weddings and funerals is *not* included in the basic responsibilities. The Music Director will be consulted regarding these and similar "additional events," and will be compensated separately for the time required. (Details are handled by the event coordinator).

### **Primary Duties**

1. Conduct choir at 10:00 am worship service, approximately 1 hr. and work with the pastor to select hymns, (We also have an 8:30 service at PUCC, at which the choir occasionally sings.)
2. Candidate should have sufficient knowledge of the documentation required for copyright and usage and will track the "One License" report for those music selections used in worship.
3. Conduct one vocal choir rehearsal each week at 7:00 pm, for approximately 1 ½ hrs.
4. Conduct the handbell choir at rehearsals twice a month. The handbell choir plays at special services and at other services. The music director should coordinate with worship to determine their schedule of playing on Sunday mornings.
5. Must attend, conduct and help lead music at special services and rehearsals including but not limited to, Ash Wednesday, Maundy Thursday and both the early and late Christmas Eve services.
6. The music director should arrive on Sunday mornings for work by 9:30 a.m.
7. Attend regular staff meetings for planning, consultation, and to discuss hopes and objectives for worship music. Some of these meetings occur weekly on Zoom.
8. Candidate should have expertise and a working knowledge of technology.
9. Arrange for substitute choir director and accompanist during absences.
10. Schedule and lead one choir retreat during the year, typically held on a Saturday.

## Requirements

1. Must have a good understanding of Christian Worship and how it fits into our liturgy. One should also be aware of and place emphasis on the use of Inclusive Language. ([www.ucc.org](http://www.ucc.org))
2. Experience in choosing and arranging music that's commensurate with the abilities of the choir and congregation and supports the mood and theme of the service.
3. Prior experience conducting adult choirs is required. Preference will be given to candidates who have led other small groups, such as hand bell choir, small instrumental, vocal ensembles, and recorder groups. Facilitating and providing ample rehearsals for such small group ensembles is required.
4. Commitment to UCC principles and teachings.
5. The ability to creatively implement and communicate music programming using music technology.
6. Expertise and an interest in conducting a variety of musical selections including, modern, traditional, gospel, as well as some Baroque and Classical pieces is preferred.
7. Candidate should have a basic knowledge of standard church music literature (choral, instrumental and congregational)
8. Has sufficient knowledge of documentation regarding copyright and usage reporting for music selections used in worship.
9. Must pass criminal and sexual misconduct background checks

Salary range is \$10,000 - \$12,000 based on experience and qualifications.

Please send your resume to the Hiring Committee at [pilgrimageuccworship@gmail.com](mailto:pilgrimageuccworship@gmail.com) with the subject line "Part Time Music Director Application".

### **Pilgrimage United Church of Christ**

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